

## **Summer Tennis and Reading Program (STRP)**

### **Position: Tennis Coordinator (Boston)**

Founded in 1999, Tenacity is a Boston-based organization that offers a free tennis and reading program throughout the city.

Tenacity's Summer Tennis and Reading Program (STRP) is open to any Boston resident between the ages of 6 and 15 years old and generally serves more than 4,000 students per summer. Each summer, Tenacity operates Monday through Friday at as many as 20+ sites, in almost every neighborhood in Boston. Most sites have both morning (9am-12pm) and afternoon (1pm-3:45pm) sessions. The tennis component of the program is games-based and is designed to develop participants into functioning tennis players while emphasizing fun. The academic piece of the program is designed to keep kids reading over their summer vacation so they maintain important literacy skills.

Tenacity partners with the City of Boston and Parks & Recreation Department to provide this free program to Boston residents. This is a seasonal position (30 hours per week) from the last week of June (staff training week) until mid-August. **Boston residents are especially encouraged to apply.**

#### **Responsibilities:**

Responsible for organizing the delivery of all program elements to youth ages 6-15. With Reading Coordinator, responsible for overall safety of site and supervising junior staff.

#### **Key Tasks:**

- Lead site team in planning activities, staff assignments, and maintaining a safe and fun environment for students
- Plan and implement age appropriate, engaging tennis-based activities in an outdoor park setting
- Constantly encourage students to participate in all daily activities. This means leading by example and sharing your enthusiasm with others
- Manage and provide leadership for site junior staff (Age 14-18), volunteers, and youth, making sure they are on task.
- Adhere to and enforce all COVID protocols that the city and Tenacity implement for summer programming
- Lead by example at paid staff training during the last week of June
- Communicate effectively with parents of participants as needed
- Communicate closely with Tenacity leadership each day

**Qualifications:** Strong candidates for this position will have the following characteristics:

- Experience working with youth
- Strong organizational and management skills.
- Passion for and experience with youth development through sports/fitness/recreation. Tennis experience a plus.
- Excellent judgment and problem solving skills
- Able to communicate effectively with parents
- Able to listen to students needs and questions
- Able to maintain calm in all situations
- Ability to co-lead an entire summer site
- Must be age 19 by September 1<sup>st</sup>, 2023 to be considered for a leadership position. Leaders are generally aged 19-24+ and there is no age maximum.
- Must be available during the last week of June (tentative dates: **June 27<sup>th</sup>—June 30<sup>th</sup>**) for staff training week
- Must be available for all 6 weeks of programming after training (**Wednesday July 5<sup>th</sup>—Friday August 11<sup>th</sup>**). There will likely be optional additional work opportunities the week of Aug 14<sup>th</sup>—August 18<sup>th</sup> if interested.

-Pay starts at \$17/hr

**To Apply:**

Interested candidates should send a cover letter and resume to Matthew Johnstone at [matthewjohnstone@tenacity.org](mailto:matthewjohnstone@tenacity.org)